

# WEBEL TECHNOLOGY LIMITED

## NOTICE INVITING e-TENDER

Online Tender documents are invited for Supply and Installation of LAN Connectivity between RTO office and NIC Nubs located at 18 District Magistrate offices throughout West Bengal under Transport Department, GoWB from reputed System Integrators having sufficient experience and credentials for successful completion of “**Similar Nature**” of work in a Government Department/PSU/Autonomous Body or any reputed organization. Bidder must have adequate Service Engineer for providing on-site warranty service within the stipulated time.

1.	Tender No. & Date	WTL/TD/LAN/19-20/017 dated 11.11.2019
2.	Tender Version No.	1.0
3.	Brief description of material	Supply and Installation of LAN Connectivity between RTO office and NIC Nubs located at 18 District Magistrate offices throughout West Bengal under Transport Department, GoWB.
4.	Tender Fee	Rs.4000.00 (Rupees Four thousand only). The amount to be transferred electronically as per the details given in Clause – 9, Section - D.
5.	Earnest Money Deposit	Rs.90000.00 (Rupees Ninety thousand only). The amount to be transferred electronically as per the details given in Clause – 9, Section - D.
6.	Date of Downloading/Sale of Tender document	11.11.2019
7.	Pre-Bid Meeting date & time	19.11.2019 at 11.30 Hrs <ul style="list-style-type: none"><li>• Only two persons for each intending bidder's organization will be allowed to attend the Pre Bid Meeting.</li><li>• The person should have proper authorization in respective company Letter Head.</li><li>• Only queries as per format (Section - M) reaching WTL by 18.11.2019 at 16.00 Hrs will be taken for decision.</li><li>• Queries will be sent to Manager (Purchase) (arunava.saha@wtl.co.in) and copy to Ms. Soma Dey (soma@wb.gov.in)/ Ms. Anita Dey (anita.dey@wtl.co.in)/ Mr. Swapan Karmakar (swapan.wtl@wb.gov.in).</li></ul>
8.	Bid Submission Start date & time	26.11.2019 at 14.00 Hrs
9.	Last date & time of EMD & Tender Fee submission	03.12.2019 at 16.00 Hrs
10.	Last date & time of Bid Submission	02.12.2019 at 12.00 Hrs
11.	Date & time of Technical Bid Opening	04.12.2019 at 12.00 Hrs
12.	Venue of Pre-Bid Meeting & submission of EMD & Tender Fee	WEBEL TECHNOLOGY LIMITED (A Govt. of West Bengal Undertaking) Plot - 5, Block – BP, Sector – V, Salt Lake City, Kolkata – 700091.
13.	Contact person	Mr. Arunava Saha, Contact no. 23673403-06, Ext. 212 Ms. Anita Dey, Contact no. 23673403-06, Ext. 231 Ms. Soma De, Contact no. (033) 23392277

## **WEBEL TECHNOLOGY LIMITED**

1. Intending bidder may download the tender documents from the website **<https://wbtenders.gov.in>** directly with the help of Digital Signature Certificate. Necessary cost of tender fee may be remitted through electronically and also to be documented through e-filing. Cost of Earnest Money Deposit (EMD) may be remitted through electronically and also to be documented through e-filing. The remittance details against Tender Fee & Earnest Money Deposit (EMD) should be emailed to the Manager (Purchase) & Manager (Finance), Webel Technology Limited, Plot – 5, Block – BP, Sector-V, Salt Lake City, Kolkata-700 091 on or before 16:00 Hrs of 03.12.2019. The details given in Clause – 9, Section – D.
2. Both Techno Commercial Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website **<https://wbtenders.gov.in>**.
3. Tender documents may be downloaded from website and submission of Techno Commercial Bid and Financial Bid will be done as per Time Schedule stated in Section – C of this Tender Document.
4. The Financial Bid of the prospective Bidder will be considered only if the Techno Commercial Bid of the bidder is found qualified by the Tender Committee. The decision of the ‘Tender Committee’ will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

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## **CONTENTS OF THE TENDER DOCUMENT**

The Tender document comprises of the following:

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SECTION – B	ELIGIBILITY CRITERIA
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SECTION – D	INSTRUCTION TO BIDDER
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SECTION – F	BID FORM
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SECTION – L	BIDDER'S DETAILS
SECTION – M	PRE-BID MEETING QUERY
SECTION – N	SUPPORT SERVICE CENTER & MANPOWER DETAILS OF BIDDER
SECTION – O	LIST OF CLIENTS OF SIMILAR ORDERS
SECTION – P	MANUFACTURER'S AUTHORIZATION FORM
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SECTION – S	LIST OF RTO OFFICES TO BE CONNECTED TO NEARBY NIC HUB

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## **SECTION – A**

### **SCOPE OF WORK**

The enclosed enlisted 18 RTO offices of Transport Department located at different district Head quarter are to be connected to the nearest NIC hub through LAN (Cat6/Fiber Optic). RTO offices and NIC Hubs are either located at same building or adjacent building of District Magistrate Offices. At present all 18 RTO offices are already connected to WBSWAN PoP through LAN (Cat6/Fiber Optic). In the present scope of work, LAN connectivity to be established from district NIC switch to the RTO offices through LAN (Cat6/Fiber Optic). After establishment of new connectivity links from NIC and WBSWAN shall be terminated at the Firewall (to be supplied) of the RTO office.

12 out of 18 NIC to RTO will be connected to respective RTO office through Fiber Optic Cable and rest 6 location through Cat 6 cable. Cat6 cabling should be done through proper PVC casing. Fiber cabling to be laid through PVC conduit/GI wire. In case of underground cabling (if required) should be through HDPE pipe.

In case of Fiber Optic LAN a single mode transceiver to be used at both end for termination. At the NIC, LAN connectivity (Cat6/Fiber Optic) shall be terminated at their existing L2 Cisco switch and at the RTO office end link shall be terminated at the new Firewall at RTO office (Transceivers are to be provided by bidder). In absence of SFP slot at NIC end switch, one pair of media converter to be used for establishing the Fiber connectivity. The bidder has to configure link failover between the existing WBSWAN connectivity and the proposed NIC connectivity at the RTO end.

New 6U rack to be installed at RTO office close to the existing RTO rack. 2 meter patch cords to be used for up linking the firewall and existing switch at RTO office.

The quantities of the passive components indicated in the BOQ are indicative and the billing shall be done on actual basis. The proposed solution has to be completed with the requisite cables.

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## **SECTION – B**

### **ELIGIBILITY CRITERIA**

1. The bidder must be a company registered under Companies Act, 1956/2013 or Partnership or LLP or OPC or Proprietary Firm. Documentary evidence to be submitted.
2. The bidder should have their presence in Kolkata with own office. Valid proof should be submitted along with the bid.
3. The bidder should have valid GST Registration Number & PAN. Bidder shall have to submit photocopy of the documents.
4. The bidder shall have execute “Similar Nature” of single order an amount not less than Rs.12.00 Lakhs in last three financial years (considering FY - 2016-17, 2017-18 & 2018-19) in Government Department/PSU/Autonomous Body any reputed organization. References order copy for the project to be provided.

**Or**

The bidder shall have execute “Similar Nature” of two orders an amount not less than Rs.25.00 Lakhs in total in last three financial years (considering FY – 2016-17, 2017-18 & 2018-19) in Government Department/PSU/Autonomous Body/Any reputed organization. References order copy for the project to be provided.

5. Bidder should have local call center number. Call Center details with number & detailed escalation matrix to be submitted.
6. The bidder should have an average annual turnover of not less than Rs.2.25 Crore in the last three financial years (FY – 2016-17, 2017-18 & 2018-19). Bidder shall have to submit photocopy of Audited Accounts in support of their claim.
7. Bidder should transfer Earnest Money Deposit (EMD) of Rs. 90,000.00 (Rupees Ninety thousand only) electronically to Webel Technology Limited as per the details given in Clause – 9, Section - D.
8. Bidder should transfer Tender Fee of Rs. 4,000.00 (Rupees Four thousand only) electronically to Webel Technology Limited as per the details given in Clause – 9, Section - D.
9. Manufacturer’s tender specific authorizations for all items (e.g. Firewall, UPS, Rack, Cable, Media Converter) must be submitted as per format enclosed (Section - P).
10. The bidder shall have Quality Certificate (ISO 9001:2015). Copy of valid Certificate to be submitted.
11. The Bidder must have Support Service Center with manpower in Kolkata and other strategic locations in West Bengal so that any call reported is attended and resolved promptly within stipulated response time mentioned in this tender. The detailed Support Service with manpower for bidder should be submitted as per format (Section –N).
12. The bidder shall submit Bid Form (Section – F) duly signed by the authorized signatory of the company as per the format enclosed. Deviation in format may not be accepted.
13. The bidder shall not have been blacklisted by any State/Central Government or PSU Organization or bilateral/multilateral funding agencies for breach of ethical conduct or fraudulent practices as on date of submission of the proposal. Declaration on bidder’s letter head to be submitted.

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## **SECTION – C**

### **DATE AND TIME SCHEDULE**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	11.11.2019
2	Documents download/sale start date (Online)	11.11.2019
3	Last Date and time of sending the queries (Offline)	18.11.2019 at 16.00 Hrs
4	Pre Bid Meeting at WTL Office (Off Line)	19.11.2019 at 11.30 Hrs
5	Corrigendum, if any will be published (On Line)	-
6	Bid Submission start date & time (On line)	26.11.2019 at 14.00 Hrs
7	Last Date & time of submission of Earnest Money Deposit & submission of remittance details	03.12.2019 at 16.00 Hrs
8	Last Date & time of submission of Tender Fee & submission of remittance details	03.12.2019 at 16.00 Hrs
9	Bid Submission closing date & time (On line)	02.12.2019 at 12.00 Hrs
10	Bid Opening date & time for Technical Proposals (Online)	04.12.2019 at 12.00 Hrs
11	Date of uploading the final list of Technically Qualified Bidder (online) after disposal of appeals, if any	-
12	Date for opening of Financial Bid (Online)	-

# **WEBEL TECHNOLOGY LIMITED**

## **SECTION – D**

### **INSTRUCTION TO BIDDER**

#### **1. DEFINITIONS**

In this document, the following terms shall have following respective meanings:

**“Acceptance Test Document”** means a document, which defines procedures for testing the functioning of installed system. The document will be finalized with the contractor within 7 days of issuance of the Letter of Award/Confirm Work Order.

**“Agreement”** means the Agreement to be signed between the successful bidder and WTL including all attachments, appendices, all documents incorporated by reference thereto together with any subsequent modifications, the RFP, the bid offer, the acceptance and all related correspondences, clarifications, presentations.

**“Bidder”** means any firm offering the solution(s), service(s) and /or materials required in the RFP. The word Bidder when used in the pre award period shall be synonymous with Bidder, and when used after award of the Contract shall mean the successful Bidder with whom WTL signs the agreement for supply, install, commission and render services for the systems.

**“Contract”** is used synonymously with Agreement.

**“Contract Price”** means the price to be paid to the Contractor for providing the Solution, in accordance with the payment terms.

**“Contractor”** means the Bidder whose bid to perform the Contract has been accepted by Tender Committee and is named as such in the Letter of Award.

**“Default Notice”** shall mean the written notice of Default of the Agreement issued by one Party to the other.

**“Installation”** shall mean Supply and Installation of LAN Connectivity between RTO office and NIC Nubs located at 18 District Magistrate offices throughout West Bengal under Transport Department, GoWB.

**“Fraudulent Practice”** means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial noncompetitive levels and to deprive the benefits of free and open competition.

**“Good Industry Practice”** shall mean the exercise of that degree of skill, diligence and prudence which would reasonably and ordinarily be expected from a reasonably skilled and experienced Operator engaged in the same type of undertaking under the same or similar circumstances.

**“Government” / “Gov. of W. Bengal”** means the Government of West Bengal.

**“GoI”** shall stand for the Government of India.

**“GoWB”** means Government of West Bengal

**“WTL”** means Webel Technology Limited a Gov. of W. Bengal undertaking.

**“RTO”** means Regional Transport Office.

**“Personnel”** means persons hired by the Bidder as employees and assigned to the performance of the Infrastructure Solution or any part thereof.

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**“Project”** Supply and Installation of LAN Connectivity between RTO office and NIC Nubs located at 18 District Magistrate offices throughout West Bengal under Transport Department, GoWB.

**“Project Plan”** means the document to be developed by the Contractor and approved by WTL, based on the requirements of the Contract and the Preliminary Project Plan included in the Contractor’s bid. For the sake of clarity, the Agreed and Finalized Project Plan” refers to the version of the Project Plan submitted by the contractor after receiving the letter of Award and the same approved by WTL. The project plan may be changed/ modified during the course of the project. Should the Project Plan conflict with the provisions of the Contract in any way, the relevant provisions of the Contract, including any amendments, shall prevail.

**“Services”** means the work to be performed by the Bidder pursuant to this Contract, as described in the detailed Scope of Work.

**“Similar Nature”** includes Supply and Installation of LAN Connectivity.

**“Interest rate”** means “364 days Government of India (GoI) Treasury Bills” rate.

**“Law”** shall mean any Act, notification, bye law, rules and regulations, directive, ordinance, order or instruction having the force of law enacted or issued by the Central Government and/or the Government of West Bengal or any other Government or regulatory authority or political subdivision of government agency.

**“LOI”** means issuing of Letter of Intent shall constitute the intention of the WTL to place the Purchase Order with the successful bidder.

**“Operator”** means the company providing the services under Agreement.

**“Period of Agreement”** means 5 years from the date of Final acceptance of the Project.

**“Requirements”** shall mean and include schedules, details, description, statement of technical data, performance characteristics, standards (Indian as well as International) as applicable and specified in the Contract.

**“Service”** means provision of Contracted service viz., operation, maintenance and associated services for DEPLOYED SYSTEMS as per Section titled “Scope of Work”

**“Termination Notice”** means the written notice of termination of the Agreement issued by WTL.

**“Uptime”** means the time period when specified services are available with specified technical and service standards as mentioned in section titled WARRANTY SUPPORT” **“%Uptime”** means ratio of 'up time' (in minutes) as mentioned in section titled “Warranty support”

**“Service Down Time”** (SDT) means the time period when specified services with specified technical and operational requirements as mentioned in section titled “WARRANTY SUPPORT” are not available to Gov. of W. Bengal and its user departments and organizations.

## **2. PRE BID MEETING**

Pre Bid Meeting will be held on 19.11.2019 at 11.30 hrs at premises of WTL. Bidder can send their queries as per format (Section - M) to Manager (Purchase) (arunava.saha@wtl.co.in) and copy to Ms. Soma Dey (soma@wb.gov.in) / Ms. Anita Dey (anita.dey@wtl.co.in) / Mr. Swapan Karmakar (swapan.wtl@wb.gov.in). Only the queries received within the stipulated date prior to the Pre Bid Meeting will be answered. The entrance to the Pre Bid Meeting will be limited to two persons per bidder and carrying valid authorization letter on official letter head bearing company seal.

## **3. COST OF BIDDING**



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The bidder shall bear all costs associated with the preparation and submission of the bid and WTL will in no case be responsible for those costs regardless of the conduct or outcome of the bidding process.

## **4. BID DOCUMENT**

Bidder is expected to examine all instructions, forms, terms and requirements in the bid document. The invitation to bid together with all its attachments thereto shall be considered to be read, understood and accepted by the bidder unless deviations are specifically stated in the serials by the bidder. Failure to furnish all information required by the bid document or a bid not substantially responsive to the bid document in every respect may result in the rejection of the bid.

## **5. AMENDMENT OF BID DOCUMENT**

At any time prior to the deadline for submission of proposals, WTL reserves the right to add/modify/delete any portion of this document by issuance of a Corrigendum, which would be published on the website and will also be made available to all the Bidders who have been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.

## **6. MODIFICATION AND WITHDRAWAL OF BIDS**

The bidder cannot modify or withdraw its bid after submission.

## **7. LANGUAGE OF BID & CORRESPONDENCE**

The proposal will be prepared by the Bidder in English language only. All the documents relating to the proposal (including brochures) supplied by the firm should also be in English, and the correspondence between the Bidder & WTL will be in English language only. The correspondence by fax/E-mail must be subsequently confirmed by a duly signed formal copy.

## **8. BIDDER'S SOLUTION**

The bidders are requested to study the Bill of Material supplied with this document carefully. While working out the solution the bidder has to work with the broad minimum specification provided in the tender documents, conforming to the model, make and Part number (wherever provided). While submitting the bid the bidder has to detail out all components needed to complete the system BOM. The bidder is required to quote for each item retaining all major components/sub system detailed and specified. As the contractor will be responsible for smooth functioning of the system, availability of spares during the tenure of the warranty period have to be taken care of by the contractor to maintain the guaranteed uptime.

## **9. EARNEST MONEY DEPOSIT (EMD)**

The bidder shall furnish Tender Fee of Rs. 4000.00 (Rupees Four thousand only) and EMD of Rs. 90000/- (Rupees Ninety Thousand only) by transferring the amount electronically to the undernoted Bank Account.

ACCOUNT NAME: WEBEL TECHNOLOGY LIMITED  
BANK NAME: SYNDICATE BANK  
CURRENT A/C NO: 95981010003870  
IFS CODE: SYNB0009760  
MICR: 700025048

The bidder has to intimate the details of Remittance such as Tender No. / Tender Date / Tender Fee Amount / EMD Amount / UTR No. of Transaction(s) / Transaction Date, etc. through email to Mr. Rupak Roy – (rupak.roy@wtl.co.in) and copy to Mr. Arunava Saha – (arunava.saha@wtl.co.in) & Ms. Anita Dey – (anita.dey@wtl.co.in) prior to the opening of the bid.

The bidder shall also furnish the details of Tender Fee & EMD submission in the bid document. In absence of payment details prior to Bid Opening, then the bid will be considered as invalid bid. Any bid not accompanied with the EMD & Tender Fee shall be rejected.

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The bidders are also requested to furnish the Bank Account details (Name of the Bank, Account Number, IFS Code, etc) for refund of EMD in case of unsuccessful bidder.

## **10. FORFEITURE OF EMD**

EMD made by Bidder may be forfeited under the following conditions:

If Bidder withdraws the proposal before the expiry of validity period.

During the evaluation process, if a Bidder indulges in any such activity as would jeopardize the process, the decision of WTL regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances.

If Bidder violates any of the provisions of the terms and conditions of the proposal.

In the case of a successful Bidder, if Bidder fails to:

- a) Accept the work order along with the terms and conditions.
- b) Furnish performance security.
- c) Violates any of the work conditions of this proposal or indulges in any such activities as would jeopardize the work.
- d) Submitting false/misleading information/declaration/documents/proof/etc.

The decision of WTL regarding forfeiture of EMD shall be final and shall not be called upon to question under any circumstances, besides, forfeiture of EMD even the Bidder will be deferred from participating in any job for a period of one year.

## **11. FORMS AND FORMATS**

The various inputs for the Techno Commercial as Financial Bids are to be submitted in the format specified. The bidder shall use the form, wherever specified, to provide relevant information. If form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information. For all other cases, the bidder shall design a form to hold the required information.

## **12. LACK OF INFORMATION TO BIDDER**

The bidder shall be deemed to have carefully examined the Bid document to his entire satisfaction. Any lack of information shall not relieve the bidder of his responsibility to fulfill his obligation under the bid. If bidder has any queries relating to bid document then he can send the queries before the Pre Bid Meeting.

## **13. CONTRACT EXECUTION**

On receipt of the Letter of Award the contractor should submit a Performance Bank Guarantee (PBG) equivalent to 10% of the total contract value within three weeks from the date of receipt of Letter of Award/Order. The PBG should be valid for six month more than the warranty period. All delivery of the material will have to be completed within 45 days from the date of acceptance of contract and the contractor has to ensure all activities leading to the commissioning of the contract to be completed within 90 days from the date of award. Subsequent to the award of contract, the contractor will have to arrange for the requisite material as per BOM.

## **14. TIME SCHEDULE FOR DELIVERY & INSTALLATION**

The total delivery, installation & commissioning will have to be completed within 8 (Eight) weeks from the date of Order.

## **15. LIQUIDATED DAMAGE**

The job includes the supply and installation of materials mentioned in the tender document. In the event of failure to meet the job completion in stipulated date/time liquidated damage may be imposed on the contractor for sum not less than 0.5% of the contract value for undelivered/installed items, each week or part thereof, subject to a ceiling of 10% of the total contract value (including all taxes & duties and other

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charges). In the event of LD exceeds 10% of the order value, WTL reserves the right to terminate the contract and WTL will get the job completed by any other competent party. The difference of cost incurred by WTL will be recovered from the contractor and PBG will be invoked.

### **16. LIABILITY**

In case of a default on bidder's part or other liability, WTL shall be entitled to recover damages from the Contractor. In each such instance, regardless of the basis on which WTL is entitled to claim damages from the Contractor (including fundamental breach, negligence, misrepresentation, or other contract or tort claim), Contractor shall be liable for no more than:

- Payment referred to in the Patents and Copyrights clause.
- Liability for bodily injury (including death) or damage to real property and tangible personal property limited to that cause by the Contractor's negligence.
- As to any other actual damage arising in any situation involving nonperformance by Contractor pursuant to or in any way related to the subject of this Agreement, the charge paid by WTL for the individual product or Service that is the subject of the Claim. However, the contractor shall not be liable for
- For any indirect, consequential loss or damage, lost profits, third party loss or damage to property or loss of or damage to data.

For any direct loss or damage that exceeds the total payment for Contract Price made or expected to be made to the Contractor hereunder.

### **17. PATENTS & COPYRIGHT**

If a third party claims that a product delivered by the Contractor to WTL infringes that party's patent or copyright, the Contractor shall defend WTL against that claim at Contractor's expense and pay all costs, damages, and attorney's fees that a court finally awards or that are included in a settlement approved by the Contractor, provided that WTL.

- Promptly notifies Contractor in writing of the claim
- Allows Contractor to control and co-operate with Contractor in the defense and any related settlement negotiations.

Remedies: If such a claim is made or appears likely to be made, WTL would permit Contractor to enable WTL to continue to use the product, or to modify it, or replace it with one that is at least functionally equivalent. If Contractor determines that none of these alternatives is reasonably available, WTL agrees to return the product to Contractor on Contractor's written request. Contractor will then give WTL a credit equal to for a machine. WTL's net book value (provided WTL has followed generally accepted accounting principles for a generally available software product produced by Contractor (Program) the amount paid by WTL or 12 months charges (whichever is lesser) and for materials the amount paid by WTL for the materials. These will be Contractor's entire obligation regarding any claim of infringement.

### **18. SUSPENSION OF WORK**

WTL shall have the power at any time and from time to time by notice to the Contractor to delay or suspend the progress of the work or any part of the work due to any other adequate reasons and on receipt of such notice the contractor shall forthwith suspend further progress of the work until further notice from WTL. The Contractor shall recommence work immediately after receiving a notice to do so from WTL. The whole or any part of the time lost for such delay or suspension shall, if WTL in its absolute discretion thinks fit, but not otherwise, be added to the time allowed for completion.

### **19. TERMS OF PAYMENT**

Payment terms will be on back-to-back basis, i.e., payment will be made only on receipt of payment from relevant customer i.e., Transport Department.

### **20. GOVERNING LAWS**

This contract should be governed by and interpreted by Arbitration clause in accordance with Laws in force in India. The courts at Kolkata shall have exclusive jurisdiction in all matters arising under the contract. The selected vendor shall keep himself fully informed of all current national, state and municipal law and ordinances. The selected vendor shall at their own expense, obtain all necessary permits and license and pay all fees and taxes required by law. These will be selected vendor's entire

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obligation regarding any claim of infringement. The selected vendor hereto agrees that it shall comply with all applicable union, state and local laws, ordinances, regulations and codes in performing its obligations hereunder, including the procurement of licenses, permits certificates and payment of taxes where required. The selected vendor shall establish and maintain all proper records (particularly, but without limitation, accounting records) required by any law, code/practice of corporate policy applicable to it from time to time including records and returns as applicable under labor legislation.

### **21. CORRUPT OR FRAUDULENT PRACTICES**

The Tender Committee requires that the bidders under this Tender observe the highest standards of ethics during the procurement and execution of such contracts. For this purpose the definition of corrupt and fraudulent practices will follow the provisions of the relevant laws in force. The Tender Committee will reject a proposal for award if it detects that the bidder has engaged in corrupt or fraudulent practices in competing for the contract in question. The Tender Committee will declare a firm ineligible, either indefinitely or for a stated period of time, if it at any time determines that the firm has engaged in corrupt and fraudulent practices in competing for, or in executing, a contract.

### **22. BINDING CLAUSE**

All decisions taken by the Tender Committee regarding the processing of this tender and award of contract shall be final and binding on all parties concerned. The Tender Committee reserves the right:

- To vary, modify, revise, amend or change any of the terms and conditions mentioned above and,
- To reject any or all the Tender/s without assigning any reason whatsoever thereof or to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

### **23. WORKMEN'S COMPENSATION**

In every case in which by virtue of the provision of the workmen's compensation Act 1923 or any other relevant acts and rules, compensation to a workmen employed by the contractor, is payable, then this should be done by the Contractor. If WTL is obliged to make any compensation under the said rules and acts, then the amount shall be recovered without prejudice, from the bills and due of the Contractor. WTL shall not be bound to contest any claim made against the Contractor in respect of workmen's compensation.

### **24. CONTRACTOR'S EMPLOYEES**

The Contractor shall comply with the provision of all labour legislation including the requirement of the payment of Wage Act 1936 and the rules framed there under and modifications thereof in respect of men employed by him in carrying out the contract. The Contractor must ensure that he complies with PF, ESI regulation for all his deployed employees. The Contractor shall see that all authorized Sub Contractors under him similarly complied with the above requirement.

### **25. SAFETY MEASURES**

The Contractor shall in the course of execution of the work take all necessary precaution for the protection of all persons and property. The Contractor shall take adequate measures to protect the work and prevent accident during the work. In the event of any accident to any person or persons or damage or injury of any description to any person or property due to failure on the part of the contractor in taking proper precautionary measures the contractor shall be responsible for and must make good the loss the damage at his own cost to the satisfaction of the department and employees of the department shall be indemnified from all claims or liabilities arising there from or any expenses incurred on account thereof.

### **26. EQUIPMENT**

All tools & tackles necessary for the work shall have to be procured by the contractor unless otherwise specified elsewhere in these tender documents. The equipment used by the contractor for a particular work must be appropriate for the type of work. The contractor shall maintain the equipment used on the work properly so that they are in good working condition. In no case shall the contractor use defective or imperfect equipment in the work. The contractor shall arrange to replace or repair all defective

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equipment so that the progress of the work is not hampered. No defective equipment should be left at the site of work and the department shall not be responsible for any loss or damage to any of these equipments during the course of the execution of the work.

### **27. SUB-CONTRACT**

The purchaser (WTL) does not recognize the existence of Sub-Contractors. The Contractor's responsibility is not transferable. No consortium partner is allowed.

### **28. TERMINATION FOR DEFAULT**

WTL may without prejudice to any other remedy or right of claim for breach of contract by giving not less than 30 days written notice of default sent to the contractor, terminate the order in whole or in part. If the contractor materially fails to render any or all the services within the time period specified in the contract or any extension thereof granted by WTL in writing and fails to remedy its failure within a period of thirty days after receipt of default notice from WTL. If the project (delivery, commissioning as well as warranty maintenance support is not carried out according to specification due to deficiency in service as per terms of the contract. In such case WTL will invoke the amount held back from the contractor as PBG.

### **29. BANKRUPTCY**

If the contractor becomes bankrupt or have a receiving order made against him or compound with his creditors or being a corporation commence to be wound up, not being a voluntary winding up for the purpose only or amalgamation or reconstruction, or carry on their business under a receiver for the benefit of their creditors or any of them, WTL shall be at liberty to terminate the engagement forthwith without any notice in writing to the contractor or to the liquidator or receiver or to any person in whom the contractor may become vested and without any compensation to give such liquidator or receiver or other person the option of carrying out the engagement subject to their providing a guarantee for the due and faithful performance of the engagement up to an amount to be determined by WTL.

### **30. FORCE MAJEURE**

It is hereby defined as any cause, which is beyond the control of the Contractor or WTL as the case may be, which such party could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as

- War, Hostilities or warlike operations (whether a state of war be declared or not), invasion, act of foreign enemy and civil war.
- Rebellion, revolution, insurrection, mutiny, usurpation of civil or military, government, conspiracy, riot, civil commotion and terrorist area.
- Confiscation, nationalization, mobilization, commandeering or requisition by or under the order of any government or de facto authority or ruler, or any other act or failure to act of any local state or national government authority.
- Strike, sabotage, lockout, embargo, import restriction, port congestion, lack of usual means of public transportation and communication, industrial dispute, shipwreck, shortage of power supply epidemics, quarantine and plague.
- Earthquake, landslide, volcanic activity, fire flood or inundation, tidal wave, typhoon or cyclone, hurricane, nuclear and pressure waves or other natural or physical disaster.

If either party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances of the event of Force Majeure within fourteen days after the occurrence of such event. The party who has given such notice shall be excused from the performance or punctual performance of its obligations under the Contract for so long as the relevant event of Force Majeure continues and to the extent that such party's performance is prevented, hindered or delayed.

The party or parties affected by the event of Force Majeure shall use reasonable efforts to mitigate the effect of the event of Force Majeure upto its or their performance of the Contract and to fulfill its or their obligation under the Contract but without prejudice to either party's right to terminate the Contract.

No delay or nonperformance by either party to this Contract caused by the occurrence of any event of Force Majeure shall.

- Constitute a default or breach of the contract.

## **WEBEL TECHNOLOGY LIMITED**

- Give rise to any claim for damages or additional cost or expense occurred by the delay or nonperformance. If, and to the extent, that such delay or nonperformance is caused by the occurrence of an event of Force Majeure.

### **31. INSURANCE COVERAGE**

Appropriate insurance to cover all solution components for the transit period and until the time of its acceptance at the respective site is to be taken by the contractor. As the contractor will carry the risk for the material in his books during transit, the contractor should arrange insurance for the total system as period from the dispatch till Acceptance Test is successfully achieved. Further the contractor is to take all required insurance coverage in respect of all its personnel who shall be working on this engagement.

### **32. WARRANTY**

The OEM on behalf of bidder will warranty that products supplied under the contract are newly made and are free from defects in the design, engineering and workmanship. The bidder would be responsible for the up keep and maintenance support under the scope of work during the entire warranty period, i.e. 36 months for the total work from the date of final acceptance of the system by the user. Within warranty period, entrusted OEM will replace, re-integrate faulty, buggy components. The bidder shall not, without the express prior written consent of WTL, assign to any third party of the contract or part thereof. Service support for the entire warranty period will be on site and comprehensive (including spares) and free of cost for the entire warranty period. Warranty will be invalid if the equipment is serviced by unauthorized personnel of misuse is detected.

### **33. WARRANTY SUPPORT**

The total system will be warranted against bad workmanship and manufacturing defects for 36 months from the date of acceptance of the system whole or part. Service support for the entire warranty period will be on site and comprehensive (including spares and all other support) and free of cost for the entire warranty period. The bidder should have a call centre in Kolkata. The contact details of the call centre must be furnished along with the bid. Any call logged with the service centre must be given a running docket number to the person reporting the call. Maximum response time – Next Business day. Call resolution time – 48 hrs maximum. If the uptime goes below the prescribed limit in any quarter, the same will be noted. At the scheduled end of the warranty period the total of such deviation will be done and the contractor will have to extend the warranty support by the default time. Penalty shall be deducted for deviation of warranty support.

### **34. PERFORMANCE BANK GUARANTEE (PBG)**

As a guarantee for timely delivery, installation and commissioning of equipment as well as performance of on-site warranty support, as mentioned in Bill of Material, from the date of final acceptance of systems and pertaining to proper running of the systems, the bidder will have to submit 10% of the contract value as security in the form of Performance Bank Guarantee from any nationalized bank as per format enclosed (Section – Q).

### **35. SI/BIDDER/CONTRACTOR'S RESPONSIBILITIES**

Refer Section - A

### **36. NO WAIVER OF RIGHTS**

Neither the inspection by WTL or any of their agents nor any order by WTL for payment of money or any payment for or acceptance of the whole or any part of the works by WTL, nor any extension of time, nor any possession taken by WTL shall operate as a waiver of any provision of the contract or of any power reserved to WTL, or any right to damages here in provided, nor shall any waiver of any breach in the contract be held to be a waiver of any other subsequent breach.

### **37. ENFORCEMENT OF TERMS**

The failure of either party to enforce at any time any of the provision of this contract or any rights in respect thereto or to exercise any option here in provided shall in no way be construed to be a waiver to such provisions, rights or options or in any way to affect the validity of the contract. The exercise by

## **WEBEL TECHNOLOGY LIMITED**

either party of any of its rights herein shall not preclude or prejudice either party from exercising the same or any other right it may have hereunder.

### **38. PERIOD OF VALIDITY OF OFFER**

For the purpose of placing the order, the proposals shall remain valid till 180 days. During the period of validity of proposals, the rates quoted shall not change. In exceptional circumstances, WTL may ask for extension of the period of validity and such a request shall be binding on Bidders. WTL's request and the response to such a request by various Bidders shall be in writing. A Bidder agreeing to such an extension will not be permitted to increase its rates.

### **39. TAXES & DUTIES**

- The prices shall be inclusive of all taxes & levies including GST and other statutory duties as applicable. Rate of taxes should be indicated separately in the Price Bid.
- Contract Price specified in Price Bid should be based on the taxes & duties and charges prevailing at the date one day prior to the last date of Bid submission.
- Statutory deduction, wherever applicable, shall be made from invoice as per government rules. Necessary certificate will be issued for such deductions.
- Bidder submitting a bid shall produce valid statutory documents / certificates with respect to GST, Income Tax, ROC, Prof. Tax, Trade Licence, etc. All such documents / certificates shall remain valid on the last date of tender submission.
- In case of inter-state transaction, WTL will provide "Waybill". However, statutory charges, if any will be borne by the bidder.
- GST component of the invoice of the bidder may be kept on hold in case there is any mismatch / irregularity in GST return filing on the part of the bidder.

### **40. DISCREPANCIES IN BID**

- Discrepancy between description in words and figures, the rate which corresponds to the words quoted by the bidder shall be taken as correct.
- Discrepancy in the amount quoted by the bidder due to calculation mistake of the unit rate then the unit rate shall be regarded as firm.
- Discrepancy in totaling or carry forward in the amount quoted by the bidder shall be corrected.

### **41. BID DUE DATE**

The tender shall be submitted not later than the due date and time specified in the Important Dates Sheet. WTL may as its discretion on giving reasonable notice by fax, or any other written communication to all prospective bidders who have been issued the bid documents, extend the bid due date, in which case all rights and obligations of the WTL and the bidders, previously subject to the bid due date, shall thereafter be subject to the new bid due date as extended.

### **42. LATE BID**

Any proposal received after the deadline for submission of proposals may not be accepted.

### **43. OPENING OF BID BY WTL**

Bids shall be opened and downloaded in the presence of Tender Committee and Bidder's representative (maximum 2) may attend, which is not compulsory. The bidder's representatives who are present shall sign a register evidencing their attendance and produce necessary authorization. The bidder's name, Bid modifications or withdrawals, discounts and the presence or absence of relevant Bid Security and such other details as WTL office at his/her discretion, may consider appropriate, shall be announced at the opening. WTL shall open the bid security at mentioned time.

### **44. CONTACTING WTL**

Bidder shall not approach WTL officers beyond office hours and/or outside WTL office premises from the time of the Bid opening to the time of finalization of successful bidder. Any effort by bidder to influence WTL office in the decision on Bid evaluation, Bid comparison or finalization may result in rejection of the Bidder's offer. If the bidder wishes to bring additional information to the notice of WTL, it should be in writing.

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## **45. WTL'S RIGHT TO REJECT ANY OR ALL BIDS**

WTL reserves the right to reject any bid and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.

## **46. BID CURRENCIES**

Prices shall be quoted in Indian Rupees, inclusive of all prevailing taxes, levies, duties, cess etc.

## **47. PRICE**

- Price should be quoted in the BOQ format only. No deviation is acceptable.
- Price quoted should be firm, inclusive of packing, forwarding, insurance and freight charges.
- Percentage/specified amount of taxes & duties should be clearly mentioned otherwise WTL reserves the right to reject such vague offer.
- Price to be quoted inclusive of supply, installation & commissioning charges.

## **48. CANVASSING**

Canvassing or support in any form for the acceptance of any tender is strictly prohibited. Any bidder doing so will render him liable to penalties, which may include removal of this name from the register of approved Contractors.

## **49. NON-TRANSFERABILITY OF TENDER**

This tender document is not transferable.

## **50. FORMATS AND SIGNING OF BID**

The original and all copies of the proposals shall be neatly typed and shall be signed by an authorized signatory(ies) on behalf of the Bidder. The authorization shall be provided by written Power of Attorney accompanying the proposal. All pages of the proposal, except for un-amended printed literature, shall be initialed by the person or persons signing the proposal. The proposal shall contain no interlineations, erase or overwriting. In order to correct errors made by the Bidder, all corrections shall be done & initialed with date by the authorized signatory after striking out the original words/figures completely.

## **51. WITHDRAWAL OF BID**

Bid cannot be withdrawn during the interval between their submission and expiry of Bid's validity period. Fresh Bid may be called from eligible bidders for any additional item(s) of work not mentioned herein, if so required.

## **52. INTERPRETATION OF DOCUMENTS**

If any bidder should find discrepancies or omission in the specifications or other tender documents, or if he should be in doubt as to the true meaning of any part thereof, he shall make a written request to the tender inviting authority for correction/clarification or interpretation or can put in a separate sheet along with his technical bid document.

## **53. SPLITTING OF THE CONTRACT AND CURTAILMENT OF WORK**

WTL reserve the right to split up and distribute the work among the successful bidders and to curtail any item of work in the schedule partly or fully.

## **54. PREPARATION OF TENDER**

Tender shall be submitted in accordance with the following instructions:

- a) Tenders shall be submitted in the prescribed forms. Digital signatures shall be used. Where there is conflict between the words and the figures, the words shall govern.
- b) All notations must be in ink or type written. No erasing or overwriting will be permitted. Mistakes may be crossed out and corrections typed or written with ink adjacent thereto and must be initialed in ink by the person or persons signing the tender.



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- c) Tenders shall not contain any recapitulation of the work to be done. Alternative proposals will not be considered unless called for. No written, oral, telegraphic or telephonic proposals for modifications will be acceptable.
- d) Tenders shall be uploaded as notified on or before the date and time set for the opening of tenders in the Notice Inviting Tenders.
- e) Tenders subject to any conditions or stipulations imposed by the bidder are liable to be rejected.
- f) Each and every page of the tender document must be signed with company seal by the bidder.

### **55. CLARIFICATION OF BIDS**

During evaluation of the bids, the Customer/Tender Committee, at its discretion may ask the bidder for clarification of its bid. The request for the clarification and the response shall be in writing (fax/email) and no change in the substance of the bid shall seek offered or permitted.

### **56. COMPLIANCE WITH LAW**

The contractor hereto agrees that it shall comply with all applicable union, state and local laws, ordinances, regulations and codes in performing its obligations hereunder, including the procurement of licenses, permits certificates and payment of taxes where required.

The contractor shall establish and maintain all proper records (particularly, but without limitation, accounting records) required by any law, code/practice of corporate policy applicable to it from time to time including records and returns as applicable under labor legislation.

### **57. ERASURES OR ALTERNATIONS**

The offers with overwriting and erasures may make the tender liable for rejection if each of such overwriting/erasures/manuscript ions is not only signed by the authorized signatory of the bidder. There should be no hand-written material, corrections or alterations in the offer. Technical details must be completely filled up. Correct technical information of the product being offered must be filled in. Filling up of the information using terms such as "OK", "accepted", "noted", "as given in brochure/manual" is not acceptable. The Customer may treat offers not adhering to these guidelines as unacceptable. The Customer may, at its discretion, waive any minor non-conformity or any minor irregularity in the offer. This shall be binding on all bidders and the Tender Committee reserves the right for such waivers.

### **58. FINAL INSPECTION**

Final inspection will be carried by the authorized representative from WTL.

### **59. LOCATION DETAILS**

As per Section - S.

### **60. SITE INSPECTION**

Bidder can inspect (at their own cost) the sites if required, for which they have to take necessary permission from WTL in writing. WTL will take at least four days to organize such permission.

### **61. QUALITY CONTROL**

- The contractor is obliged to work closely with WTL act within its authority and abide by directive issued by them on implementation activities.
- The contractor will abide by the safety measures and free WTL from all demands or responsibilities arising from accident/loss of life, the cause of which is due to their negligence. The bidder will pay all indemnities arising from such incidents and will not hold WTL responsible.
- The contractor will treat as confidential all data and information about the system, obtained in the execution of its responsibilities in strict confidence and will not reveal such information to any party without the prior written approval of WTL.
- WTL reserves the right to inspect all phases of contractor's operation to ensure conformity to the specifications. WTL shall have engineers, inspectors or other duly authorized representatives made known to the contractor, present during the progress of the work and such representatives

## **WEBEL TECHNOLOGY LIMITED**

shall have free access to the work at all times. The presence or absence of representatives of WTL does not relieve the contractor of the responsibility for quality control in all phases.

- The Court of Kolkata only will have the jurisdiction to deal with and decide any legal matters or dispute whatsoever arising out of the contract.

### **62. DEEMED ACCEPTANCE**

Deliverables will be deemed to be fully and finally accepted by Department in the event Department has not submitted such Deliverable Review Statement to Bidder/Implementation Partner before the expiration of the 30-days review period, or when Department uses the deliverable in its business, whichever occurs earlier (“Deemed Acceptance”).

### **63. GENERAL TERMS**

- a) All the pages of the bid document including documents submitted therein must be duly signed and stamped failing which the offer shall be liable to be rejected.
- b) All the documents to be submitted by the bidder along with their offer should be duly authenticated by the person signing the offer and if at any point of time during procurement process or subsequently it is detected that documents submitted are forged/tampered/manipulated in any way, the total responsibility lies with the bidder and WTL reserves the full right to take action as may be deemed fit including rejection of the offer and such case is to be kept recorded for any future dealing with them.
- c) No Technical/Commercial clarification will be entertained after opening of the tender.
- d) Overwriting and erasures may make the tender liable for rejection if each of such overwriting/erasures/manuscript is not only signed by the authorized signatory of the bidder. All overwriting should be separately written and signed by the authorized signatory of the bidder.
- e) Quantity mentioned in the tender document is indicative only and orders shall be placed subject to actual requirement. WTL reserve the right to increase or decrease the quantity specified in the tender.
- f) WTL reserve the right to reject or accept or withdraw the tender in full or part as the case may be without assigning the reasons thereof. No dispute of any kind can be raised the right of buyer in any court of law or elsewhere.
- g) WTL reserve the right to ask for clarification in the bid documents submitted by the bidder. Documents may be taken if decided by the committee.
- h) No dispute by the bidders in regard to Technical/Commercial points will be entertained by WTL and decision taken by the Tender Committee will be final.
- i) Discrepancy in the amount quoted by the bidder due to calculation mistake, the unit rate shall be regarded as firm and the totaling or carry in the amount quoted by the bidder shall be corrected accordingly.
- j) The price offers shall remain firm within the currency of contract and no escalation of price will be allowed.
- k) The acceptance of the tender will rest with the accepting authority who is not bound to accept the lowest or any tender and reserves the right to reject in part or in full any or all tender(s) received and to split up the work among participants without assigning any reason thereof.
- l) The customer/WTL at its discretion may extend the deadline for the submission of Bids.
- m) The Court of Kolkata only will have the jurisdiction to deal with and decide any legal matters or dispute whatsoever arising out of the contract.

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## **SECTION – E**

### **TECHNO COMMERCIAL EVALUATION & AWARDING OF CONTRACT**

#### **1. EVALUATION PROCEDURE**

- The Eligibility Criteria (Section - B) will be evaluated by Tender Committee and those qualify will be considered for further evaluation.
- The Tender Committee shall verify the Technical Specification (Technical Specification with Compliance Statement, Section – I) Deviation in specification shall not be allowed. Bidder qualified in Technical Specification shall be considered for further evaluation.
- After qualifying in Technical Specification, qualified bidders will only be considered for Financial Bid evaluation.

#### **2. FINAL EVALUATION**

Financial Proposal of the bidders qualifying in the evaluation of Technical Specification will be evaluated. The bidder who has qualified in the Technical Specification and returns with lowest quote (L1) in Financial Bid will normally be awarded the contract subject to Post Qualification.

#### **3. AWARDING OF CONTRACT**

An affirmative Post Qualification determination will be prerequisite for award of the contract to the most overall responsive bidder. A negative determination will result in rejection of bidder's bid, in which event the WTL will proceed to the next lowest evaluated bidder to make a similar determination of that bidder's capability to perform satisfactorily. WTL will award the contract to the successful bidder whose bid has been determined to be substantially responsive after final negotiation may held with the most responsive bidder, if required. This is a turnkey job in a nature, so bidder(s) to quote all the items mentioned in the tender document, which can ensure single point contact / sole responsibility of the bidder(s) towards project execution. The successful bidder (s) will have to give security deposit in the form of Performance Bank Guarantee.

#### **4. POST QUALIFICATION**

The determination will evaluate the Bidder's financial, technical, design, integration, customization, production, management and support capabilities and will be based on an examination of the documentary evidence of the Bidder's qualification, as well as other information WTL deems necessary and appropriate. This determination may include visits or interviews with the Bidder's client's reference in its bid, site inspection, and any other measures. At the time of post-qualification, Department of Par& e-Governance may also carry out tests to determine that the performance or functionality of the Information System offered meets those stated in the detailed Technical Specification.

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## **SECTION – F**

### **BID FORM**

(Bidders are requested to furnish the Bid Form in the Format given in this section, filling the entire Blank and to be submitted on Letter Head in original)

To  
**Webel Technology Limited**  
**Plot – 5, Block – BP, Sector - V,**  
**Salt Lake City,**  
**Kolkata – 700091.**

**Sub: Supply and Installation of LAN Connectivity between RTO office and NIC Nubs located at 18 District Magistrate offices throughout West Bengal under Transport Department, GoWB.**

Dear Sir,

1. We the undersigned bidder/(s), having read and examined in details the specifications and other documents of the subject tender no. WTL/TD/LAN/19-20/017 dated 11.11.2019, do hereby propose to execute the job as per specification as set forth in your Bid documents.
2. The prices of all items stated in the bid are firm during the entire period of job irrespective of date of completion and not subject to any price adjusted as per in line with the bidding documents. All prices and other terms & conditions of this proposal are valid for a period of 180 (one hundred eighty) days from the date of opening of bid. We further declare that prices stated in our proposal are in accordance with your bidding.
3. We confirm that our bid prices include all other taxes and duties and levies applicable on bought out components, materials, equipments and other items and confirm that any such taxes, duties and levies additionally payable shall be to our account.
4. Earnest Money Deposit: We have enclosed the EMD remittance details for a sum of Rs. 90,000/-.
5. We declare that items shall be executed strictly in accordance with the specifications and documents irrespective of whatever has been stated to the contrary anywhere else in our proposal. Further, we agree that additional conditions, deviations, if any, found in the proposal documents other than those stated in our deviation schedule, save that pertaining to any rebates offered shall not be given effect to.
6. If this proposal is accepted by you, we agree to provide services and complete the entire work, in accordance with schedule indicated in the proposal. We fully understand that the work completion schedule stipulated in the proposal is the essence of the job, if awarded.
7. We further agree that if our proposal is accepted, we shall provide a Performance Bank Guarantee of the value equivalent to ten percent (10%) of the Order value as stipulated in Financial Bid (BOQ).
8. We agree that WTL reserves the right to accept in full/part or reject any or all the bids received or split order within successful bidders without any explanation to bidders and his decision on the subject will be final and binding on Bidder.

Dated, this .....day of .....2019

**WEBEL TECHNOLOGY LIMITED**

Thanking you, we remain,

Yours faithfully

.....  
Signature

.....  
Name in full

.....  
Designation

**Signature & Authorized Verified by**

.....  
Signature

.....  
Name in full

.....  
Designation

.....  
Company Stamp

# **WEBEL TECHNOLOGY LIMITED**

## **SECTION – G**

### **GUIDANCE FOR E-TENDERING**

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the Bidders to participate in e-Tendering.

**1. Registration of Bidder:**

Any Bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System through logging on to <https://wbtenders.gov.in>. The Bidder is to click on the link for e-Tendering site as given on the web portal.

**2. Digital Signature Certificate (DSC):**

Each Bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated above. DSC is given as a USB e-Token.

3. The Bidder can search & download N.I.T. & BOQ electronically from computer once he logs on to the website mentioned above using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

**4. Participation in more than one work:**

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If, found to be applied severally in a single job all the applications will be rejected.

**5. Submission of Tenders:**

Tenders are to be submitted through online to the website stated above in two folders at a time, one in Techno Commercial Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats)

The proposal should contain scanned copies of the following in two covers (folders).

**Techno Commercial Cover:**

**Technical Document1 (scanned & join in pdf format then upload)**

1. Copy of Remittance details of Earnest Money Deposit (EMD)
2. Copy of Remittance details of Tender Fee
3. Bid Form as per format (Section – F)

**Technical Document2 (scanned & join in pdf format then upload)**

1. N I T Declaration duly stamped & signed in bidder's letter head, Section - R

**Technical Compliance (scanned & join in pdf format then upload)**

1. Technical Specification Compliance Statement (Section – I)
2. Manufacturer Authorisation Form (Section – P)

**Financial Cover:**

BOQ will be downloaded and same will be uploaded with quoted rates. While uploading BOQ file name shall remain unchanged. Absence of this document shall lead to summary rejection of the bid.

**NON-STATUTARY COVER (MY SPACE) CONTAIN FOLLOWING DOCUMENT:**  
**(In each folder, scanned coy will be uploaded with single file having multiple pages)**

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<b>Sl. No.</b>	<b>Category Name</b>	<b>Sub Category Name</b>	<b>Sub Category Description</b>
A	CERTIFICATES	A1. CERTIFICATES	<ul style="list-style-type: none"> <li>• GST Registration Number</li> <li>• PAN</li> <li>• Document as per Section – B</li> </ul>
B	COMPANY DETAILS	B1. COMPANY DETAILS 1	<ul style="list-style-type: none"> <li>• Document as per Section – B</li> <li>• Declaration as per Section – B</li> </ul>
		B2. COMPANY DETAILS 2	<ul style="list-style-type: none"> <li>• Company Profile (Not more than 3 pages)</li> <li>• ISO Certificate as per Section – B</li> </ul>
C	CREDENTIAL	CREDENTIAL 1	<ul style="list-style-type: none"> <li>• Order copies as per Section – B</li> </ul>
		CREDENTIAL 2	<ul style="list-style-type: none"> <li>• Product brochure</li> <li>• Other documents, if any</li> </ul>
D	DECLARATION	DECLARATION 1	<ul style="list-style-type: none"> <li>• List of Clients as per format (Section – O)</li> <li>• Financial Capability of Bidder as per format (Section – K)</li> </ul>
		DECLARATION 2	<ul style="list-style-type: none"> <li>• Document as per Section – B, Format Section – N</li> </ul>
		DECLARATION 3	Bidder's Details as per format (Section – L)
		DECLARATION 4	Details of Order as per format (Section – J)
		DECLARATION 5	Declaration as per Section – B
F	FINANCIAL INFO	P/L & BALANCE SHEET 2016-2017	P/L & BALANCE SHEET 2016-2017
		P/L & BALANCE SHEET 2017-2018	P/L & BALANCE SHEET 2017-2018
		P/L & BALANCE SHEET 2018-2019	P/L & BALANCE SHEET 2018-2019

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## SECTION – H

### BILL OF MATERIAL

Sl. No.	Item Description	Qty	Unit
<b>A.</b>	<b>Active Materials</b>		
1	Firewall with 8 nos Gigabit ports and license for failover between two links and all related accessories & cables	18	Nos.
2	8x5xNBD, 3 years On-site Comprehensive warranty for Firewall. (warranty support certificate / document must be submitted along with the Firewall)	18	Nos.
3	SFP transceiver module for Firewall/Switch/Router compatible with supplied appliances and existing networking devices at NIC end with 3 years warranty (8x5 NBD support)	24	Nos.
4	1 KVA online UPS with 30 minutes back up with 3 years on-site comprehensive warranty (8x5 NBD support)	18	Nos.
5	UPS Battery : 12 V, 26 AH battery for running above mentioned UPS for 30 minutes back up on full load with 2 years warranty support (3 nos battery per UPS system)	54	Nos.
6	UPS Battery Rack, OEM Make	18	Nos.
7	Interlink cable for UPS batteries, OEM Make	18	Sets

Sl. No.	Item Description	Qty	Unit
<b>B.</b>	<b>Passive Materials</b>		
<b>(i)</b>	<b>Estimated Cabling for RTO to NIC Hub Connectivity</b>		
1	6U Rack of <b>usable depth minimum 600 mm</b> with cooling fan, tray etc with 3 years warranty (8x5 NBD support)	17	Nos.
2	6 Core SM Fiber Optic Cable	3600	Mtr.
3	6 Port LIU Loaded (Rack mount)	20	Nos.
4	SC-LC SM Patch Cord 3 mtr. Duplex	24	Nos.
5	Media converter 10/100 with power adaptor	24	Nos.
6	Laying of 6 Core Fiber Cable through PVC conduit / GI wire (overhead) with necessary fittings . OTDR test report to be submitted	3000	Mtr.
7	Laying of 6 Core Fiber Cable through HDPE pipe (Under ground) . OTDR test report to be submitted	600	Mtr.
8	Termination & Testing of Fiber at Both end	24	Nos.
<b>(ii)</b>	<b>LAN cabling work with CAT - 6 cable</b>		
1	Supply of CAT- 6 cable (305 Meter Box)	2	Nos.
2	CAT-6 Factory crimped Patch Cord 2 Mtr - Factory crimped	36	Nos.
3	Laying of CAT-6 cable through PVC conduit / casing (for exposed portion) (including supply of 20 mm. PVC conduit of ISI Grade) with RJ-45 crimping, termination, and establishing LAN connectivity as stated above; Pentascan test report to be submitted	610	Mtr.

**Detailed Technical Specifications are given in Section – I**



# WEBEL TECHNOLOGY LIMITED

## SECTION - I

### TECHNICAL SPECIFICATION COMPLIANCE STATEMENT

(Tender No. WTL/TD/LAN/19-20/017)

#### 1. Specification for Next Gen Firewall Appliance

<b>Qty.</b>	<b>18 Nos.</b>
<b>Make</b>	Cisco/Juniper or equivalent
<b>Model</b>	Model- SRX 300 or equivalent
<b>Part No.</b>	

	<b>Minimum Specification</b>	<b>Specification (Quoted / Applicable - By the Bidder)</b>	<b>Complied (Yes / No)</b>
<b>A</b>	<b>Hardware and interface requirements</b>		
1	Device should have atleast 6 x 10/100/1000 and 2 x 1G SFP ports supporting both LAN and WAN protocols.		
2	The device should have 4GB RAM and 4GB internal Flash		
<b>B</b>	<b>Performance requirements from day-1</b>		
3	The Device should have a minimum routing performance of 250 Kpps for 64 B packet		
4	Routing capability - at least 750 Mbps for IMIX packets		
5	IPsec VPN throughput - at least 100 Mbps for IMIX packets		
<b>C</b>	<b>Quality of Service (QoS) requirements</b>		
6	Devices should support Class-based queuing with prioritization		
7	It should be possible to configure maximum bandwidth and guaranteed bandwidth		
8	Devices should support Queuing based on VLAN, DLCI, interface, bundles, or filters		
9	Devices should support Marking, policing, and shaping		
10	Devices should support congestion management features like WRED		
<b>D</b>	<b>Routing protocol enabled from day-1</b>		
11	The device should be capable of both IPv4 and IPv6 routing		
12	The device should support HSRP or equivalent protocol		
13	The Device should support Static Routes, RIPv1, RIPv2 and RIPv6		
14	OSPF, OSPFv3, IS-IS and BGP routing features should be enabled from day-1		
15	Policy Based Routing		
16	ECMP (Equal Cost Multi-path)		
<b>E</b>	<b>Multicast Features enabled from day-1</b>		

## WEBEL TECHNOLOGY LIMITED

17	Multicast Listener Discovery (MLD)		
18	IGMP v1/v2/v3		
19	PIM-SM, Source Specific Multicast (SSM)		
<b>F</b>	<b>MPLS enabled from day-1</b>		
20	Layer 2 and Layer 3 VPN		
21	LDP and RSVP		
<b>G</b>	<b>Security features enabled from day-1</b>		
22	The device should have advanced services such as application visibility & control for at least 3500 applications, and IPSec from day-1.		
23	Devices should support AAA using RADIUS or TACACS		
24	Devices should support Packet Filters		
25	Devices should have Stateful Firewalling		
26	Devices should support Tunnels (GRE, IP-in-IP, IPSec)		
27	Devices should have DES (56-bit), 3DES (168-bit), AES (256-bit) encryption		
28	Devices should support MD5 and SHA-1 authentication		
29	Devices should have role based access mechanisms.		
30	Devices should support Network address translation (NAT).		
<b>H</b>	<b>Management and Troubleshooting</b>		
31	Device should have Console, Telnet and Web for management		
32	Devices should support Software upgrades through Web		
33	Devices should support SNMPv2 and SNMPv3		
34	Extensive debugs on all protocols		
35	Real-time traffic-interface/sub interface statistics.		
<b>I</b>	<b>Certifications</b>		
36	Safety certifications UL 60950-1		
37	EMC certifications FCC Class A		
38	The device should be EAL 3/NDPP or above, certified under Common Criteria.		
<b>J</b>	<b>Warranty &amp; Other</b>		
39	The device should be provided with hardware replacement warranty and ongoing software upgrades for all major and minor releases for a period of 3 year.		

### 2. Specification for SFP transceiver module for Firewall/Switch/Router compatible with Cisco / Juniper

<b>Qty.</b>	<b>24 Nos.</b>
<b>Make</b>	Cisco/Juniper or equivalent

## WEBEL TECHNOLOGY LIMITED

<b>Model</b>			
<b>Part No.</b>			
<b>Minimum Specification</b>		<b>Specification (Quoted / Applicable - By the Bidder)</b>	<b>Complied (Yes / No)</b>
<b>Sl. No.</b>	<b>Description</b>		
1	Small Form-Factor Pluggable (SFP) 1000Base-LX Gigabit Ethernet Optics Transceiver compatible with Cisco and Juniper device		
2	Wavelength (nm) - 1310 nm for Cisco compatible and 1270 nm to 1355 nm for Juniper Compatible		
3	Operating distance support - up to 10 KM		

### 3. Specification for 1 KVA True On Line UPS System with 30 mins Battery Backup

<b>Qty.</b>	<b>18 Nos.</b>
<b>Make</b>	Emerson-Vertiv / Schneider / Hitachi or equivalent
<b>Model</b>	Model- GXT MT+CX LB 1 KVA or equivalent
<b>Part No.</b>	

<b>Minimum Specification</b>		<b>Specification (Quoted / Applicable - By the Bidder)</b>	<b>Complied (Yes / No)</b>
<b>Specification</b>	<b>Description</b>		
UPS Rating	1KVA / 800W		
UPS Type	IGBT Based True On Line Double Conversation UPS System		
Input Voltage	UPS having Single Phase input with the voltage Range 160VAC To 280VAC		
Input Power Factor	>0.95 for both single phase		
Input Frequency	50Hz / 60Hz		
Output Voltage	230V Single Phase		
Output Frequency	50Hz ± 0.5Hz		
Output vTHD	<=3% for Linear Load, <=7% for non linear load		
LCD Display	UPS Should be LCD Status Display		
Special Protection	A 10kA / 380 Jules Surge Protective Device with response time of < 0.5 nano seconds UL listed will have to provided at the Input of the UPS System		
Battery Bank	Battery bank will be suitable for 30 mins battery backup minimum 936VAH. Battery type will be SMF VRLA only. Battery make Exide / Quanta.		
Certificate Required	i) UPS Manufacturer's ISO 9001: 2008 certicate ii. UPS Manufacturer's ISO 14001 certificate iii.NABL accredited Test Laboratory certificate for the offered UPS system, same model and rating		

## WEBEL TECHNOLOGY LIMITED

	<p>ii) If Bidder is not the Manufacturer then Tender Specific Authorization Should be provided along with the tender. Otherwise bidder will be technically rejected. The Bidder's average annual turnover shall be at least INR 15cores in each of the last three financial years viz; 2011-12, 2012-13 and 2013-14. the bidder shall have positive net worth of at least INR 3 cores as on 31st March 2013. A certified document by the chartered Accountant stating the net worth and average annual turnover of the Bidder has to be submitted.</p>		
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### 4. Minimum Specification of CAT 6 UTP Cable

<b>Qty.</b>	<b>2 boxes</b>
<b>Make</b>	Commscope / Legrand / Schneider-Actassi / Panduit / Belden or equivalent
<b>Model</b>	
<b>Part No.</b>	

Sl. No.	Minimum Specification	Specification (Quoted / Applicable -by the bidder)	Complied (Yes / No)
1	Unshielded TwistedPair, Category6 ,ANSI/TIA568C.2&ISO/IEC11801 2nd edition.		
2	23 AWG Solid bare copper		
3	LSZH jacke tcomplyingto: Fire rating IEC60332-3-22 Acid gas IEC60754-2, Smoke density IEC 61034-2 (test reports to be submitted with bid)		
4	Cross-member (+) fluted Spline.		
5	Shall be connector channel certified by Intertek (ETL) labs for ANSI / TIA 568-C.2and ISO / IEC 11801CAT6 requirement tested to 600Mhz.(Intertek certificate for ETL4 connector channel should be submitted)		
6	Performance spec minimum 600 MHz to be mentioned in datasheet; Factory test reports for cable shall be available in OEM website using unique print on cable or packaging.		
7	ROHS Compliant		
8	ShallhaveISO9001:2015 & ISO14001certified manufacturing facilityin India.		
9	Product shall have at least 2 RCDD certified technical manpower support available in India from OEM.		
10	All Copper and Fiber components must be from same OEM.		
11	OEM should have online access to the test reports for supplied cables.		

### 5. Minimum Specification of CAT 6 (2 Mtr.) Patch Cord

<b>Qty.</b>	<b>36 Nos.</b>
<b>Make:</b>	Commscope / Legrand / Schneider-Actassi / Panduit / Belden or equivalent
<b>Model</b>	
<b>Part No.</b>	

## WEBEL TECHNOLOGY LIMITED

Sl. No.	Minimum Specification	Specification (Quoted / Applicable – by the bidder)	Complied (Yes / No)
1	Category 6 UTP Patch Cord – 2 mtr		
2	The Patch Cord shall, at a minimum comply with proposed ANSI / TIA / EIA- 568-C.2-1 & ISO/IEC 11801 Commercial Building Cabling Standards Transmission Performance Specifications for 4 pair 100W Category 6 Cabling.		
3	Conductor size: 22- 24 AWG 7 / 32, stranded copper conductors 100 Ohm		
4	Factory fitted Strain relief boots on either side , Cable OD : 6 mm		
5	Contact blade: Phosphor bronze or equivalent		
6	Contact plating: 50µ" Gold		
7	Plug dimensions & tolerances compliant with FCC Part 68.500 and IEC 60603-7		
8	Shall have ISO 9001:2015 & ISO 14001 certified manufacturing facility in India.		
9	OEM should be ISO 9001 and ISO 14001 certified for design, development for LAN & WAN products.		
10	Brand and company together presence in India should be for last 10 years.		

### TECHNICAL SPECIFICATION FOR SINGLE MODE FIBER COMPONENTS

#### 6. Minimum Specification of 6 Core Fiber outdoor / Indoor armored SM cable, OS2

<b>Qty.</b>	<b>3600 Mtr.</b>
<b>Make:</b>	Commscope / Legrand / Schneider-Actassi / Panduit / Belden or equivalent
<b>Model</b>	
<b>Part No.</b>	

Sl No.	Minimum Specification	Specification (Quoted / Applicable – by the bidder)	Complied (Yes / No)
1	6 core fiber Single Mode, Armoured, Loose-tube, Gel filled cable complying to ISO/IEC 11801, EN50173, ANSI/TIA 568-C.3; suitable for use in direct burial, outdoor ducts and backbone cabling		
2	Single Mode, 9/125-micron primary coated buffers, OS2 (IEC 60793-2-50, B1.3 and ITU T G652.d)		
3	Armour : Corrugated Steel Tape Armour of min. 0.15 mm thickness		
4	Cable Construction Type : BELLCORE GR 20 / IEC 794-1		
5	Attenuation @ 1310nm <= 0.34 db / Km MAX		
6	Attenuation @ 1550nm <= 0.22 db / Km MAX		
7	Attenuation @ 1380-1386nm <= 0.31 db/Km		
8	Loose tube material : Single PBTP Loose tube filled with water blocking Thixotropic gel		
9	Jacket material : HDPE outer jacket 2mm thickness or better		

## WEBEL TECHNOLOGY LIMITED

10	Strength members: water Swellable glass yarn strength members		
11	Tensile Strength : 1250 N		
12	Crush Resistance : 3000 N		
13	Min Proff Strength (Kpsi) : 100		
14	Cable Diameter : 10.0 + - 0.5 mm		
15	Operating Temp : -40 Degree C to +70 Degree C		
16	Single mode fiber should be equivalent or higher to 652.D standard and single mode OS2.		
	“3rd Party Tests: Must be approved by Intertek ETL labs/ any Govt Labs. (Certificate to be submitted in due course).		
17	Shall have ISO 9001:2008 & ISO 14001 certified manufacturing facility in India.		
18	Support : Product shall have minimum 1 RCDD certified manpower in India along with local OEM technical manpower available in West Bengal.		
19	Compatibility: All Copper and Fiber component must be from same OEM.		

### 7. Minimum Spec for 6 Port Fully Loaded Rack Mountable LIU

<b>Qty.</b>	<b>20 Nos.</b>
<b>Make:</b>	Commscope / Legrand / Schneider-Actassi / Panduit / Belden or equivalent
<b>Model</b>	
<b>Part No.</b>	

Sl. No.	Minimum Specification	Specification (Quoted / Applicable – by the bidder)	Complied (Yes / No)
1	Fiber patch panel shall be for use with standard cabling or blown fiber systems and have 19” mounting facility with movable drawer and integrated fiber management		
2	Material power coated steel housing drawer style easy access.		
3	Density: Port Density: 1U: 6 Port Fiber terminations. Shall have capacity for upto 24 fiber terminations.		
4	Termination type: LIU shall have knocks-outs to enable termination of loose-tube or tight buffered cables		
5	Standard Compliance: ISO 11801 and ANSI/TIA 568-C		
6	Adapter: Duplex type. Shall be supplied as 6 or 12 fiber SC SM adapter plate.		
7	Pigtail: SC SM type fiber pigtails, 900 micron buffer, 1.5 mtr long to be supplied with shelf.		

### 8. Minimum Spec for SC to LC Patch Cord

<b>Qty.</b>	<b>24 Nos.</b>
<b>Make:</b>	Commscope / Legrand / Schneider-Actassi / Panduit / Belden or equivalent
<b>Model</b>	
<b>Part No.</b>	

## WEBEL TECHNOLOGY LIMITED

Sl. No.	Minimum Specification	Specification (Quoted / Applicable – by the bidder)	Complied (Yes / No)
1	SC to LC Duplex tuned Fiber Optic Patch Cord 3 Mtr, 9/125 Micron		
2	Cable Diameter : 3.6 mm twin zip		
3	Insertion Loss : MAX .3 db		
4	Return Loss :> 45 db		
5	Temperature Range : -25 Degree C to +70 Degree C		
6	ROHS/ELV Compliant		

### 9. Minimum Spec for 6U Networking Rack

<b>Qty.</b>	17 Nos.
<b>Make:</b>	VAL RACK/WQ or equivalent
<b>Model</b>	
<b>Part No.</b>	

Sl. No.	Minimum Specification	Specification (Quoted / Applicable – by the bidder)	Complied (Yes / No)
1	19" 6U Rack with tray, Power Strip, cooling Fan, Cable manager and accessories. All equipments housed & properly locking system		

### 10. Minimum Spec for 10/100 Media converter

<b>Qty.</b>	24 Nos.
<b>Make:</b>	MRO TEK or equivalent
<b>Model</b>	FCAT 01 or equivalent
<b>Part No.</b>	

Sl. No.	Minimum Specification	Specification (Quoted / Applicable – by the bidder)	Complied (Yes / No)
1	Single channel stand-alone media converter		
2	10/100BASE-T to 100BASE-FX media conversion		
3	Auto MDI-I/MDI-X copper Ethernet port		
4	DIP switch configuration for copper Ethernet port		
5	Link, Activity & Speed LED indications		
6	Multimode, Single mode & Single fiber support		
7	Support Transmission upto 100 KM		
8	Power: Stand alone, 100 to 250 VAC, 10 W Adaptor 9V, 1A		
10	Operating Temperature 0 degrees C to 50 degrees C		

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

# WEBEL TECHNOLOGY LIMITED

## SECTION – J

### DETAILS OF ORDERS EXECUTED BY BIDDER

(Tender No. WTL/TD/LAN/19-20/017)

Sl. No.	Order No.	Order Date	Order Value	Brief description of items and job details	Completed (Yes/NO)	Name of the Customer	Contact details of the Customer

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_



# **WEBEL TECHNOLOGY LIMITED**

## **SECTION – K**

### **FINANCIAL CAPABILITY OF BIDDER**

(Tender No. WTL/TD/LAN/19-20/017)

#### **FINANCIAL INFORMATION**

Sl. No.	Name of the Bidder	Turnover (Rs. / Crores)		
		2016-17	2017-18	2018-19
1				

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

**Note:**

Submit the audited financial statement/ audited annual report of the last three financial years.

# **WEBEL TECHNOLOGY LIMITED**

## **SECTION – L**

### **BIDDERS'S DETAILS**

(Tender No. WTL/TD/LAN/19-20/017)

1	Name of the Firm	
2	Registered Office Address	
	Contact Number	
	Fax Number	
	E-mail	
3	Correspondence / Contact address	
	Name & Designation of Contact person	
	Address	
	Contact Number	
	Fax Number	
	E-mail	
4	Is the firm a registered company? If yes, submit documentary proof	
	Year and Place of the establishment of the company	
6	Former name of the company, if any	
7	Is the firm <ul style="list-style-type: none"> <li>▪ a Government/ Public Sector Undertaking</li> <li>▪ a propriety firm</li> <li>▪ a partnership firm (if yes, give partnership deed)</li> <li>▪ a limited company or limited corporation</li> <li>▪ a member of a group of companies, (if yes, give name and address and description of other companies)</li> <li>▪ a subsidiary of a large corporation (if yes give the name and address of the parent organization). If the company is subsidiary, state what involvement if any, will the parent company have in the project.</li> </ul>	
8	Is the firm registered with Sales Tax department? If yes, submit valid VAT Registration certificate.	
9	Is the firm registered for Service Tax with Central Excise Department (Service Tax Cell)? If yes, submit valid Service Tax registration certificate.	
10	Total number of employees. Attach the organizational chart showing the structure of the organization.	
11	Are you registered with any Government/ Department/ Public Sector Undertaking (if yes, give details)	
12	How many years has your organization been in business under your present name? What were your fields when you established your organization	
13	What type best describes your firm? (Purchaser reserves the right to verify the claims if necessary) <ul style="list-style-type: none"> <li>▪ Manufacturer</li> <li>▪ Supplier</li> <li>▪ System Integrator</li> <li>▪ Consultant</li> <li>▪ Service Provider (Pl. specify details)</li> <li>▪ Software Development</li> <li>▪ Total Solution provider (Design, Supply, Integration, O&amp;M)</li> <li>▪ IT Company</li> </ul>	

## **WEBEL TECHNOLOGY LIMITED**

14	Number of Offices in district head quarters in West Bengal	
15	Is your organization has ISO 9001:2015 certificates?	
16	List the major clients with whom your organization has been / is currently associated.	
17	Have you in any capacity not completed any work awarded to you? (If so, give the name of project and reason for not completing the work)	
18	Have you ever been denied tendering facilities by any Government / Department / Public sector Undertaking? (Give details)	

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Company Rubber Stamp: \_\_\_\_\_

# WEBEL TECHNOLOGY LIMITED

## SECTION – M

### PRE-BID MEETING QUERY

(Tender No. WTL/TD/LAN/19-20/017)

Name of the Bidder:

Queries

Sl. No.	Section No.	Clause No.	Page No.	Queries

**Note:** The filled form to be submitted in XLS or PDF Format. There is a cut off date for receiving of queries before Pre Bid Meeting. Queries received after the cutoff period will not be accepted. The Purchaser reserves the right to respond all queries over e-mail.

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Company Rubber Stamp: \_\_\_\_\_





# **WEBEL TECHNOLOGY LIMITED**

## **SECTION – P**

### **MANUFACTURER'S AUTHORIZATION FORM**

Date:

**To**  
**Webel Technology limited**  
**Plot-5, Block-BP, Sector-V**  
**Salt Lake**  
**Kolkata-700 091**

Ref: Tender No.: WTL/TD/LAN/19-20/017 dated 11.11.2019

WHEREAS \_\_\_\_\_ who are official producers of  
\_\_\_\_\_ and having production facilities at  
\_\_\_\_\_ do hereby authorize  
\_\_\_\_\_ located at  
\_\_\_\_\_ (hereinafter, the "Bidder") to submit a bid of the following  
Products produced by us, for the Supply Requirements associated with the above Invitation for Bids.

When resold by \_\_\_\_\_, these products are subject to our applicable standard end user warranty terms.

We assure you that in the event of \_\_\_\_\_, not being able to fulfill its obligation as our Service Provider in respect of our standard Warranty Terms we would continue to meet our Warranty Terms through alternate arrangements.

We also confirm that \_\_\_\_\_ is our authorized service provider/system integrator and can hence provide maintenance and upgrade support for our products.

We also confirm that the products quoted are on our current product list and are not likely to be discontinued with in from the day of this letter. We assure availability of spares for the products for the next two years after warranty period.

We also confirm that the material will be delivered within 60 days from the date of placement of confirmed order.

Name \_\_\_\_\_ In the capacity of \_\_\_\_\_

Signed \_\_\_\_\_

Duly authorized to sign the authorization for and on behalf of \_\_\_\_\_

Dated on \_\_\_\_\_ day of \_\_\_\_\_ 2019

**Note:** This letter of authority must be on the letterhead of the Manufacturer and duly signed by an authorized signatory.

# **WEBEL TECHNOLOGY LIMITED**

## **SECTION – Q**

### **PROFORMA FOR PERFORMANCE BANK GUARANTEE**

(On non-judicial stamp paper of appropriate value to be purchased in the name of executing Bank)

#### **PROFORMA OF BANK GUARANTEE FOR SECURITY DEPOSIT –CUM-PRFORMANCE GUARANTEE**

Ref ..... Bank Guarantee no.....

Date.....

#### **PROFORMA OF BG FOR SECURITY DEPOSIT**

KNOW ALL MEN BY THESE PRESENTS that in consideration of WEBEL TECHNOLOGY LIMITED, a Government of West Bengal Undertaking incorporated under the Companies Act, 1956 having its Registered office at Webel Bhavan, Block EP&GP, Sector V, Kolkata-700 091 (hereinafter called "The Purchaser") having agreed to accept from \_\_\_\_\_ (hereinafter called "The Contractor") Having its Head Office at \_\_\_\_\_, a Bank guarantee for Rs. \_\_\_\_\_ in lieu of Cash Security Deposit for the due fulfillment by the Contractor of the terms & conditions of the Work Order No. \_\_\_\_\_ dated \_\_\_\_\_ issued by the Purchaser for \_\_\_\_\_ (hereinafter called "the said work order \_\_\_\_\_ dated \_\_\_\_\_"). We \_\_\_\_\_ (Name & detailed address of the branch) (hereinafter called "the Guarantor") do hereby undertake to indemnify and keep indemnified the Purchaser to the extent of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only against any loss or damage caused to or suffered by the Purchaser by reason of any breach by the Contractor of any of the terms and conditions contained in the said Work Order No. \_\_\_\_\_ dated \_\_\_\_\_ of which breach the opinion of the Purchaser shall be final and conclusive.

(2) AND WE, \_\_\_\_\_ DO HEREBY Guarantee and undertake to pay forthwith on demand to the Purchaser such sum not exceeding the said sum of \_\_\_\_\_ Rupees \_\_\_\_\_) only as may be specified in such demand, in the event of the Contractor failing or neglecting to execute fully efficiently and satisfactorily the order for \_\_\_\_\_ Work Order no. \_\_\_\_\_, dated \_\_\_\_\_

(3) WE \_\_\_\_\_ further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said order as laid down in the said Work Order No. \_\_\_\_\_ dated \_\_\_\_\_ including the warranty obligations and that it shall continue to be enforceable till all the dues of the Purchaser under or by virtue of the said Work Order No. \_\_\_\_\_ dated \_\_\_\_\_ have been fully paid and its claims satisfied or is charged or till the Purchaser or its authorized representative certified that the terms and conditions of the said Work Order No. \_\_\_\_\_ dated \_\_\_\_\_ have been fully and properly carried out by the said contractor and accordingly discharged the guarantee.

(4) We \_\_\_\_\_ the Guarantor undertake to extend the validity of Bank Guarantee at the request of the contractor for further period of periods from time to time beyond its present validity period failing which we shall pay the Purchaser the amount of Guarantee.

(5) The liability under the Guarantee is restricted to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only and will expire on \_\_\_\_\_ and unless a claim in writing is presented to us or an action or suit to enforce the claim is filed against us within 6 months from \_\_\_\_\_ all your rights will be forfeited and we shall be relieved of and discharged from all our liabilities (thereinafter)

(6) The Guarantee herein contained shall not be determined or affected by liquidation or winding up or insolvency or closer of the Contractor.



## **WEBEL TECHNOLOGY LIMITED**

(7) The executants has the power to issue this guarantee on behalf of Guarantor and holds full and valid power of Attorney granted in his favour by the Guarantor authorizing him to execute the Guarantee.

(8) Notwithstanding anything contained herein above, our liability under this guarantee is restricted to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only and our guarantee shall remain in force up to \_\_\_\_\_ and unless a demand or claim under the guarantee is made on us in writing on or before \_\_\_\_\_ all your rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

WE, \_\_\_\_\_ lastly undertake not to revoke this guarantee during the currency except with the previous consent of the Purchaser in writing. In witness whereof we \_\_\_\_\_ have set and subscribed our hand on this \_\_\_\_\_ day of \_\_\_\_\_.

SIGNED, SEALED AND DELIVERED

\_\_\_\_\_  
(Stamp of the executants)

WITNESS

1) \_\_\_\_\_

2) \_\_\_\_\_

(Name & address in full with Rubber Stamp)

# **WEBEL TECHNOLOGY LIMITED**

## **INSTRUCTIONS FOR FURNISHING BANK GUARANTEE**

1. Bank Guarantee (B.G.) for Advance payment, Mobilization Advance, B.G. for security Deposit-cum-Performance Guarantee, Earnest Money should be executed on the Non- Judicial Stamp paper of the applicable value and to be purchased in the name of the Bank.
2. The Executor (Bank authorities) may mention the Power of Attorney No. and date of execution in his/her favour with authorization to sign the documents. The Power of Attorney is to be witnessed by two persons mentioning their full name and address.
3. The B.G. should be executed by a Nationalised Bank/ Scheduled Commercial Bank preferably on a branch located in Kolkata. B.G. from Co-operative Bank / Rural Banks is not acceptable.
4. A Confirmation Letter of the concerned Bank must be furnished as a proof of genuineness of the Guarantee issued by them.
5. Any B.G. if executed on Non-Judicial Stamp paper after 6 (six) months of the purchase of such stamp shall be treated as Non-valid.
6. Each page of the B.G. must bear signature and seal of the Bank and B.G. Number.
7. The content of the B.G. shall be strictly as Proforma prescribed by WTL in line with Purchase Order /LOI/ Work Order etc. and must contain all factual details.
8. Any correction, deletion etc. in the B.G. should be authenticated by the Bank Officials signing the B.G.
9. In case of extension of a Contract the validity of the B.G. must be extended accordingly.
10. B.G. must be furnished within the stipulated period as mentioned in Purchase Order / LOI / Work Order etc.
11. Issuing Bank / The Bidder are requested to mention the Purchase Order / Contract / Work Order reference along with the B.G. No. For making any future queries to WTL.

**WEBEL TECHNOLOGY LIMITED**

**SECTION – R**

**NIT DECLARATION**

(Bidders are requested to furnish the Format given in this section, filling the entire Blank and to be submitted on Bidder’s Letter Head)

To  
**Webel Technology Limited**  
**Plot – 5, Block – BP, Sector -**  
**V, Salt Lake City,**  
**Kolkata – 700091.**

**Sub: Supply and Installation of LAN Connectivity between RTO office and NIC Nubs located at 18 District Magistrate offices throughout West Bengal under Transport Department, GoWB.**

Dear Sir,

We the undersigned bidder/(s) declare that we have read and examined in details the specifications and other documents of the subject tender no. WTL/TD/LAN/19-20/017 dated 11.11.2019 for Supply and Installation of LAN Connectivity between RTO office and NIC Nubs located at 18 District Magistrate offices throughout West Bengal under Transport Department, GoWB published by Webel Technology Limited in e-Tender website.

We further declare that we have agreed and accepted all the clauses / sub-clauses / formats / terms & conditions other requirements related to the said tender and we will abide by the same as mentioned in the tender document while participating and executing the said tender.

Thanking you, we remain

Yours faithfully

.....  
Signature

.....  
Name in full

.....  
Designation

.....  
Company Stamp

Dated, this .....day of .....2019

# WEBEL TECHNOLOGY LIMITED

## SECTION – S

### LIST OF RTO OFFICES TO BE CONNECTED TO NEARBY NIC HUB

Sl. No.	Location	District	Address of RTO office
1	RTO Alipore	South 24 PGS	RTO OFFICE, O/O DISTRICT MAGISTRATE, SOUTH 24 PARGANAS, COURT COMPOUND, ALIPUR, KOLKATA, PIN - 700027
2	RTO Alipurduar	Alipurduar	RTO OFFICE, O/O DISTRICT MAGISTRATE, P.O :ALIPURDUAR COURT, DIST-ALIPURDUAR, PIN:736122
3	RTO Bankura	Bankura	RTO OFFICE, O/O DISTRICT MAGISTRATE, COLLECTORATE, BANKURA, PIN - 731101
4	RTO Barasat	North 24 PGS	RTO OFFICE, O/O DISTRICT MAGISTRATE, NEW ADMINISTRATIVE BUILDING, BARASAT, NORTH 24 PARGANAS, PIN - 700124
5	RTO Birbhum	Birbhum	RTO OFFICE, O/O DISTRICT MAGISTRATE, NEW ADMINISTRATIVE BUILDING, SURI, BIRBHUM, PIN - 731101
6	RTO Coochbehar	Coochbehar	RTO OFFICE, O/O DISTRICT MAGISTRATE, NEW DISTRICT COLLECTORATE BUILDING, 2ND FLOOR, SAGAR DIGHI, CAMPUS (WEST BANK), COOCHBEHAR, PIN - 736101
7	RTO Darjeeling	Darjeeling	O/O DISTRICT MAGISTRATE, KUTCHERY BUILDING, DARJEELING, PIN - 734101
8	RTO Hooghly	Hooghly	RTO OFFICE, O/O DISTRICT MAGISTRATE, COLLECTORATE BUILDING, CHINSURAH, HOOGLY, PIN - 712101
9	RTO Howrah	Howrah	RTO OFFICE, O/O DISTRICT MAGISTRATE, COLLECTORATE, HOWRAH, PIN - 711101
10	RTO Jalpaiguri	Jalpaiguri	RTO OFFICE, O/O DISTRICT MAGISTRATE, COLLECTORATE BUILDING, JALPAIGURI, PIN - 735101
11	RTO Kalimpong	Kalimpong	RTO OFFICE, O/O DISTRICT MAGISTRATE, COLLECTORATE BUILDING, KALIMPONG, PIN -
12	RTO Malda	Maldah	RTO OFFICE, O/O DISTRICT MAGISTRATE, NEW COLLECTORATE BUILDING, MALDA, PIN - 732101
13	RTO Midnapore	Paschim Medinipur	RTO OFFICE, , O/O DISTRICT MAGISTRATE, ADMINISTRATIVE BUILDING, MEDINIPUR, PASCHIM MEDINIPUR, PIN - 721101
14	RTO Murshidabad	Murshidabad	RTO OFFICE, O/O DISTRICT MAGISTRATE, ADMINISTRATIVE BUILDING, BERHAMPUR, MURSHIDABAD, PIN - 742101
15	RTO Nadia	Nadia	RTO OFFICE, O/O DISTRICT MAGISTRATE, ADMINISTRATIVE BUILDING, 1ST FLOOR, A-BLOCK, KRISHNANAGAR, NADIA, PIN - 741101
16	RTO Purulia	Purulia	RTO OFFICE, O/O DISTRICT MAGISTRATE, COLLECTORATE BUILDING, PURULIA, PIN - 723101
17	RTO Raiganj	Uttar Dinajpur	RTO OFFICE, O/O DISTRICT MAGISTRATE, COLLECTORATE BUILDING, KARNAJORA, RAIGUNJ, UTTAR DINAJPUR, PIN - 733130
18	RTO Tamluk	Purba Medinipur	RTO OFFICE, O/O DISTRICT MAGISTRATE, ADMINISTRATIVE BUILDING, TAMLUK, PURBA MEDINIPUR, PIN - 721600